

## PUBLIC NOTICE

Jackson Parish Communication District E-911

Minutes: November 15, 2017 meeting.

Board Members Roll Call: Present: Mark Treadway

Tim Burns, Sharon Satcher, Fred Tolar, James Harris

Absent: Andy Brown, Betty Jeffress

Director present: Glen McBride

Visitor present: Wesley Horton

### 1. CALL TO ORDER.

Chairman Mark Treadway called meeting to order at 12:30. Roll call of Board members by Chairman. Board members Andy Brown and Betty Jeffress were absent. Invocation by Mark Treadway. Pledge led by James Harris. No public comment.

### 2. READING AND APPROVAL OF PRIOR MEETING MINUTES.

- A. Motion by Tim Burns, , seconded by Sharon Satcher and carried 5-0 to approve the minutes for the September 27, 2017 board meeting. No public comment.

### 3. TREASURER'S REPORT AND APPROVAL OF BILLS.

Glen McBride, 911 Director, gave the financial reports for October 31, 2017. Motion by James Harris, seconded by Sharon Satcher, and carried 5-0 to approve the Treasurer's report for October 31, 2017 and to approve the September and October payments that were approved by the Board of Directors. Cash balance of the District on October 31, 2017 is \$255,698.15 at Sabine State Bank, and the Certificate of Deposit is \$278,107.07 in Peoples Bank of Chatham. No public comment.

### 4. REPORT OF COMMITTEES.

No reports.

### 5. COMMENTS –PRESENTATIONS BY OTHER AGENCIES OR PUBLIC BODIES.

No presentations.

### 6. UNFINISHED BUSINESS

- A. Discuss phone app for mapbook. Director discussed problem with getting phone app updated due to not being able to get in contact with person who installed the application. Director discussed that he was contacting another person to see if they could review phone app and see if they could update it. No action taken by Board. No public comment.

### 7. NEW BUSINESS.

- A. Discuss board proxy voting. Director passed out memo from Darrell Avery, Assistant District Attorney, on proxy voting and in that memo, Mr. Avery stated proxy voting was not allowed. Director stated he had found reference that certain public officers could designate a representative to attend meetings. Board asked Director to check with Mr. Avery on what public officers could designate a representative. No Board action. There was public comment from Wesley Horton on what he recalled on proxy voting when he was a Board member.

- B. Discuss approval of official journal. Motion by Fred Tolar, seconded by James Harris, and carried 5-0 to approve The Jackson Independent as the official journal of the Communication District. No public comment.
- C. Discuss election of new officers. Motion by James Harris, seconded by Tim Burns, and carried 5-0 to elect Mark Treadway as Chairman, Sharon Satcher as Secretary, and Fred Tolar as Treasurer. No public comment.
- D. Discuss 2017 budget and 2018 budget. Director discussed the 2017 budget and the proposed 2018 budget. Motion by Tim Burns, seconded by Sharon Satcher, and carried 5-0 not to amend the 2017 budget. Motion by Fred Tolar, seconded by Sharon Satcher, and carried 5-0 to approve the proposed 2018 budget. No public comment.
- E. Discuss Director contract. Director passed out contract for 2018. No increase in Director salary in the 2018 contract .Motion by James Harris, seconded by Sharon Satcher, and carried 5-0 to approve Director Glen McBride's contract for 2018.
- F. Discuss approval fiscal agent. Motion by Sharon Satcher, seconded by James Harris, and carried 5-0 to approve Sabine State Band as the fiscal agent for the communication district. No public comment.
- G. Discuss 2017 insurance. Director discussed insurance invoice for 2018 would be coming in January, 2018 and that bill was over \$7,000 for 2017. No board action. No public comment.
- H. Discuss generator contract. Director discussed generator maintenance contracts would be coming and maintenance normally done in the month of December. The contract last year was \$250 for each of the two generators owned by district. Fred Tolar discussed problems with generator at Womack Road site and that Ward 2 would like for the district to consider a cooperative agreement where Ward 2 and 3 would take over maintenance of generator at that site. Board asked the Director to discuss the drafting of such agreement with the District Attorney's office. No public comment.

8. OTHER BUSINESS.

- A. Discuss ethics questionnaire. Director requested state ethics completion form be given to him by December 31, 2017.

9. NEXT MEETING: Noon Wednesday January 24, 2018

Future meeting Dates:

March 28, 2018  
May 23, 2018  
July 25, 2018  
September 26, 2018  
November 14, 2018

10. ADJOURN.

Motion by Sharon Satcher, seconded by Tim Burns, and carried 5-0 to adjourn.

Sharon Satcher  
Secretary

Mark Treadway  
Chairman

Copies to:

President, Jackson Parish Police Jury  
Jackson Independent  
Board Members