

The Jackson Parish Police Jury met in regular session Monday, December 10, 2018, at 5:30 PM in the Dr. Charles H. Garrett Community Center, 182 Industrial Drive, Jonesboro, Louisiana. Members present: Mr. Todd Culpepper, Mr. Eddie Langston, Mr. John McCarty, Ms. Niki Cowans, Ms. Regina Rowe, and Mr. Lynn Treadway. Absent: Ms. Amy Magee. Also present: Mr. Darrell Avery, Assistant District Attorney.

The meeting was called to order by the President, Ms. Rowe.

Mr. McCarty gave the invocation and Ms. Cowans led in the recitation of the Pledge of Allegiance.

There were no public comments

Motion Mr. Langston, seconded Mr. Culpepper to adopt the minutes of the November 12th and November 29th Jury Meetings, monthly purchase orders, and the payment of all bills. Motion carried.

The President called for Committee Reports.

Motion Mr. Culpepper, seconded Mr. Langston to adopt the minutes of the December 3rd Road Committee Meeting. Motion carried.

The minutes are as follows:

*Road Committee
December 3, 2018*

The Road Committee met Monday, December 3, 2018 at 12:10 PM in the Police Jury Meeting Room of the Jackson Parish Courthouse, 500 E. Court Street, Room 301, Jonesboro, Louisiana. Members present: Mr. Todd Culpepper, Mr. Eddie Langston & Ms. Amy Magee. Absent: none. Also present: Mr. John McCarty, Ms. Regina Rowe, and Mr. James Bradford, Mayor of Jonesboro

The meeting was called to order by the Chair, Ms. Magee. Mr. Culpepper gave the invocation and Mr. Langston led the recitation of the Pledge of Allegiance.

There were no public comments.

Motion Mr. Culpepper, seconded Mr. Langston to amend the agenda to include discuss and recommend action, if necessary, on the letters of request from the Town of Chatham, Village of East Hodge, and School Board. Motion carried unanimously.

The Committee discussed the maintenance work performed on Kennycot Lane due to damages done by garbage pickup trucks.

Motion Mr. Culpepper, seconded Mr. Langston to table action on Kennycot Lane and the subdivision until the Town of Jonesboro has time to investigate the garbage services. Motion carried.

Motion Mr. Culpepper, seconded Mr. Langston to recommend the Jury authorize the Road Superintendent to grade the alley behind Chatham Grocery and to gravel Chatham Levy Road with materials paid for by the Town of Chatham. Motion carried.

Motion Mr. Culpepper, seconded Mr. Langston to table action on the request from the Village of East Hodge until the Road Superintendent and Parish Engineer can review and make recommendations. Motion carried.

Motion Mr. Culpepper, seconded Mr. Langston to recommend the Jury authorize the Road Superintendent to perform requested work on the culvert at Gunner Drive and Wolverine Drive in Quitman, contingent upon the School Board paying for the materials. Motion carried.

Motion Mr. Langston, seconded Mr. Culpepper to adjourn. Motion carried.

Motion Mr. Langston, seconded Mr. Treadway to authorize the Road Superintendent to grade the alley behind Chatham Grocery and gravel Chatham Levy Road with materials paid for by the Town of Chatham. Motion carried.

Motion Mr. Langston, seconded Mr. Culpepper to authorize the Road Superintendent to perform requested work on the culvert at Gunner Drive and Wolverine Drive in Quitman, contingent upon the School Board paying for the materials. Motion carried.

Motion Mr. Treadway, seconded Mr. McCarty to adopt the minutes of the December 4th Finance Committee Meeting. Motion carried.

The minutes are as follows:

*Finance Committee
December 4, 2018*

The Finance Committee met Tuesday, December 4, 2018 at 12:10 PM in the Police Jury Meeting Room of the Jackson Parish Courthouse, 500 E. Court Street, Room 301, Jonesboro, Louisiana. Members present: Mr. Todd Culpepper, Mr. John McCarty, and Mr. Lynn Treadway. Absent: none.

The meeting was called to order by the chair, Mr. McCarty.

Mr. Treadway gave the invocation and Mr. McCarty led in the recitation of the Pledge of Allegiance.

There were no public comments.

The Committee discussed items for the preliminary 2019 budget.

Motion Mr. Culpepper, seconded Mr. Treadway to recommend the Jury include the following items in the 2019 budget:

- 2019 insurance quotation from The Lincoln Agency for worker's compensation, liability, auto, property, crime, and inland marine for the amount of \$219,032.93.*
- General Fund transfer of \$80,000 to Coroner's Fund*
- General Fund transfer of \$40,000 to Capital Outlay for work on handicap ramp at the Courthouse*
- General Fund transfer of \$360,000 for Certificates of Indebtedness*
- Equipment budget of \$351,950 for Road Department*
- Equipment budget of \$223,600 for Solid Waste Department*

Motion carried.

Motion Mr. Culpepper, seconded Mr. Treadway to recommend the Jury increase the salary of the Secretary-Treasurer by \$5,000 annually for additional duties performed as Flood Plain Administrator and official FEMA mapping. Motion carried.

Motion Mr. Culpepper, seconded Mr. Treadway to adjourn. Motion carried.

The Jury reviewed budget items as recommended by the Finance Committee.

Motion Mr. Treadway, seconded Mr. Langston to approve the 2019 Insurance quote from The Lincoln Agency of \$219,032.93. Motion carried.

Motion Mr. Culpepper, seconded Mr. Treadway to approve General Fund transfers to Coroner \$80k, Capital Outlay \$40k, Certificates of Indebtedness \$360k. Motion carried.

Motion Mr. Treadway, seconded Mr. McCarty to approve equipment purchases and leases for the Road and Solid Waste Departments for \$571,950. Motion carried.

Motion Mr. Culpepper, seconded Ms. Cowans to approve the recommended salary increase of \$5,000/year for the Secretary-Treasurer for additional duties performed as Flood Plain Administrator. Mr. Culpepper stated that this is a new workload added to the Jury that has been dictated by FEMA. Motion carried.

The President called for Management Reports.

Mr. Paul Riley, Parish Engineer, presented the monthly Engineering Report. He stated that they would begin preparing for the 2019 Road Program and will be able to begin the bidding process in April 2019. He will present more exact costs at the January Road Committee Meeting.

Motion Mr. Culpepper, seconded Mr. McCarty to accept the November Engineering Report. Motion carried.

Mr. Jody Stuckey, Road Department Superintendent, presented the monthly Emergency/Off-Schedule Road Report. Motion Mr. Treadway, seconded Ms. Cowans to accept the November Emergency/Off-Schedule Road Report. Motion carried.

Mr. Robin Sessions, Solid Waste Department Superintendent, presented the monthly Solid Waste Report. Motion Mr. Culpepper, seconded Mr. Treadway to accept the November Solid Waste Report. Motion carried.

No O.E.P. Report was given by Mr. Mark Treadway. No action taken.

Ms. Gina Thomas, Secretary-Treasurer, presented the monthly Financial Report to the Jury with discussion on actual to budget comparisons. Motion Mr. Culpepper, seconded Mr. Treadway to accept the November Financial Report. Motion carried.

Mr. Bubba Anderson, Maintenance Department Supervisor, presented the monthly Maintenance Report. He mentioned completed work on Community Center events, boiler repairs, and Christmas decorations. Motion Mr. Treadway, seconded Ms. Cowans to accept the November Maintenance Report. Motion carried.

The Jury moved on to Other Business.

Motion Mr. Culpepper, seconded Mr. Langston to accept all 2019 material bids. Motion carried.

Motion Mr. Treadway, seconded Mr. Culpepper to approve the 4th quarter billing from the Second Judicial District Attorney. Motion carried.

Motion Mr. Langston, seconded Mr. Culpepper to approve the request from the LSU Ag Center for use of the Community Center on January 8th (Jr. Leader Meeting) and February 12 (Jr. Leader Meeting). Motion carried.

Motion Mr. McCarty, seconded Mr. Treadway to authorize the President to sign a 48 month lease with Kenworth of LA for a 15 yard dump truck for \$1,850 per month. Motion carried.

Motion Mr. Culpepper, seconded Mr. Treadway to authorize the President to sign a contract with John J. Guth for \$11,500 for engineering services on the Courthouse boiler and pump replacement. Motion carried.

Motion Mr. Langston, seconded Mr. Treadway to authorize the Parish Engineer to prepare a study and estimate on a handicap ramp for the south entrance of the Courthouse. Motion carried.

2019 liquor applications were announced by the Secretary-Treasurer for the following:

- Mama D's of Jonesboro, LA, LLC

The President announced that the Jury would be reviewing the ordinances for liquor, flood, and nuisance.

Motion Mr. Culpepper, seconded Mr. Langston to authorize Darrell Avery to review and provide recommended updates to the Alcohol Ordinance. Motion carried.

The Jurors thanked the Public for their attendance and wished them a "Merry Christmas." They discussed the need to improve the handicap accessibility at the Courthouse. Mr. McCarty spoke about efforts to clean up the Parish.

There being no further business to come before the Jury, the President declared the meeting adjourned upon motion by Mr. Langston, seconded by Mr. Culpepper on this the 10th day of December, 2018.