***Jackson Parish***

**WARD TWO FIRE PROTECTION DISTRICT**

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The Ward Two Fire Protection District Board of Commissioners met in regular session on December 10th 2024 at 7:05 pm at the District Office. By Roll Call the following members were present: Ricky Cash, Rel Shaw and Charles Hopkins. Absent Bill Wheelis & George Gryder. Meeting called to order by Chairman Charles Hopkins, followed by invocation by Chief Leonard. Chairman Hopkins called for public & Board comments. There were none. Chairman Hopkins called for a motion to proceed into Business. Motion Ricky Cash. Second Rel Shaw. 3 Yea 0 Nay motion carried. Minutes were read of November12th, 2024 monthly meeting. Mr. Hopkins entertained a motion to accept the minutes as presented with 1 Correction/0 deletions and move into Old Business. Motion Ricky Cash, Second Rel Shaw. 3 Yea 0 Nay Motion Carried.

In the order of Old Business: Chief Leonard delivered the November Fire Chiefs report. In the Personnel report, new personnel updates including new staff of Jonathan Cannady and Tyrek Daily beginning duty on November 25, 2024 and update on training needed. Chief Leonard gave update on tool kit maintenance for Truck 1 and highlighted need to purchase new printers for office due to maintenance and upkeep expenses on current units. In regards to Longstraw equipment concerns, the current system can’t be phased out due to PIAL requirements based on call volume. PIAL requirements regarding bottles and valves changed since previous report and Chief discussed the current supply replacement needs. Due to election, there was no training in month of November. Ward 2 responded to 0 structure fire, 0 grass fires, 2 MVA, 3 Tree calls, 1 medical call and 0 other. Correction for Fuel logs for October reports 311gallons used and 125 gallons on hand November 1st. December reports 100 gallons used and 470 gallons on hand for month ending November 30th. Purchase Agent report for November 2024 were presented. Motion entertained by Chairman Hopkins to accept reports as presented and proceed into New Business. Motion Ricky Cash. Second Rel Shaw. 3 Yea 0 Nay Motion Carried.

In the order of New Business, Financial Report for m/e November 30th 2024 was reviewed and Bills for November were presented. Chairman Hopkins entertained a motion to accept Financial Report, Presentation of Bills as presented with 0 corrections. Motion Ricky Cash. Second Rel Shaw. 4 Yea 0 Nay Motion carried. The budget for 2023 was reviewed and a budget for 2025 was presented. Budget meeting was scheduled for Thursday December 19th at 6pm for adoption. Action list was reviewed. Plans were discussed for contractor options for dirt work and excavation. Chairman Hopkins called for Board Comments. There were none. Chairman Hopkins called for staff comments. Secretary Stacy Stroud noted a request would be made to adjust reporting from Folden CPA for ease of reference. Chairman Hopkins entertained a motion to adjourn. Motion Ricky Cash. Second Rel Shaw. 3Yea 0 Nay motion carried. Meeting declared adjourned at 8:05 pm.

Charles Hopkins, Chairman