***Jackson Parish***

**WARD TWO FIRE PROTECTION DISTRICT**

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The Ward Two Fire Protection District Board of Commissioners met in regular session on January 14th 2025 at 7:08 pm at the District Office. By Roll Call the following members were present: Ricky Cash, Bill Wheelis, Rel Shaw and Charles Hopkins. Absent George Gryder. Meeting called to order by Chairman Charles Hopkins, followed by invocation by Chief Leonard. Chairman Hopkins called for public & Board comments. Vice Chairman Ricky Cash added Discussion on Engagement with David Hart CPA to agenda. Chairman Hopkins called for a motion to proceed into Business. Motion Ricky Cash. Second Bill Wheelis. 4 Yea 0 Nay motion carried. Minutes were read of December19th, 2024 budget meeting. Mr. Hopkins entertained a motion to accept the minutes as presented with 0 Correction/0 deletions and move into Old Business. Motion Ricky Cash, Second Rel Shaw. 4 Yea 0 Nay Motion Carried.

In the order of Old Business: Chief Leonard delivered the December Fire Chief’s report. In the Personnel report, Tyrek Daily resigned January 2, 2025. Chief Leonard suggested research into Jr Fire Fighter program to improve retention and PIAL reporting. Ward 2 responded to 0 Structure Fire, 1 Grass Fire, 2 MVA, 2 Tree calls, 0 Medical Call and 2 Other. December fuel report 153 gallons used and 331 gallons on hand for month ending December 31st. Purchase Agent report for December 2024 was presented. Motion entertained by Chairman Hopkins to accept reports as presented with 0 correction 0 deletions and proceed into New Business. Motion Ricky Cash. Second Bill Wheelis. 4 Yea 0 Nay Motion Carried.

In the order of New Business, Financial Report for m/e December 31st, 2024 was reviewed and Bills for December were presented. Chairman Hopkins entertained a motion to accept Financial Report, Presentation of Bills as presented with 0 corrections. Motion Ricky Cash. Second Rel Shaw. 4 Yea 0 Nay Motion carried. Chief Leonard presented Code of Ethics Forms for Board members and discussed engagement letter with David Hart CPA for 2025. Chairman Hopkins appointed Bill Wheelis Treasurer and entertained a motion to engage with David Hart CPA. Motion Ricky Cash 2nd Bill Wheelis. 4 Yea 0 Nay, motion carried. Action list was reviewed. Chairman Hopkins called for Board comments. There were none. Chairman Hopkins called for staff comments. There were none. Chairman Hopkins entertained a motion to adjourn. Motion Ricky Cash. Second Bill Wheelis. 4 Yea 0 Nay motion carried. Meeting declared adjourned at 7:41 pm.

Charles Hopkins, Chairman