



# JACKSON PARISH POLICE JURY

Courthouse

500 East Court Street, Room 301  
Jonesboro, Louisiana 71251-3446

Phone: (318) 259-2361

Fax: (318) 259-5660

[www.jacksonparishpolicejury.org](http://www.jacksonparishpolicejury.org)

## MEMBERS

### WARD 1

TODD CULPEPPER  
P. O. Box 323  
Quitman, LA. 71268  
(318) 259-4184 (Work)  
(318) 243-1084

### WARD 2

EDDIE M. LANGSTON  
770 Taylor Road  
Jonesboro, LA. 71251  
(318) 259-7448

### WARD 3

AMY C. MAGEE  
2332 Walker Road  
Jonesboro, LA. 71251  
(318) 235-0002

### WARD 4

JOHN W MCCARTY  
2766 Hwy 155  
Quitman, LA 71268  
(318) 259-9694

### WARD 5

TARNESHALA COWANS  
598 Beech Springs Road  
Jonesboro, LA. 71251  
(318) 480-9095

### WARD 6

REGINA H. ROWE  
159 Hughes Rd.  
Jonesboro, LA 71251  
(318) 259-7923

### WARD 7

LYNN TREADWAY  
505 Fifth Street  
Jonesboro, LA 71251  
(318) 259-7673  
(318) 680-8510

Notice Posted: Wednesday, January 23, 2019 11:55 A.M.  
Notice of Public Meeting  
Personnel Committee Meeting

DATE: Thursday, January 24, 2019  
TIME: 12:10 P.M.  
PLACE OF MEETING: Police Jury Meeting Room  
Jackson Parish Courthouse  
500 East Court Street, Room 301  
Jonesboro, LA 71251

## AGENDA:

### Call to Order

### Invocation

### Pledge of Allegiance

### Public Comments

### Other Business

1. Consider and recommend action on request from Sharon Satcher for travel to the JP and Constable Training Conference February 19-22, 2019
2. Consider and recommend action on request from Thomas Faber for travel to the JP and Constable Training Conference February 19-22, 2019
3. Consider and recommend action on requested appointment of Jimmy Tolar to replace Arthur Harper on the Ward Four Fire District Board
4. Consider and recommend accepting the resignation of Margaret Ford from the Library Board (Ward 4)
5. Consider and recommend action on recommended hiring of Tim Hartness as Operator I – Level I in the Solid Waste Department
6. Consider and recommend action on recommended hiring of Morgan Roberson as Medical Assistant at the Health Unit pending completion of 60 day probation period at \$11.00 per hour

### Adjourn

Committee Members: Ms. Regina Rowe, Chair  
Ms. Amy Magee  
Mr. John McCarty

Gina M. Thomas, Secretary-Treasurer

Jackson Parish Police Jury

500 E. Court Street, Room 301, Jonesboro, LA. 71251

(318) 259-2361 extension 203

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Gina Thomas at (318) 259-2361, extension 203 describing the assistance that is necessary.

**It is possible that a quorum of the Police Jury may be in attendance at the meeting, but no action of the Police Jury as a whole will be taken.**

January 14, 2019

Dear Jackson Parish Police Jury,

I Sharon Satcher, Jackson Parish Justice of Peace, District E, Seeking permission to attend the 49<sup>th</sup> Annual Attorney General's Justice of the Peace and Constables Training Conference. February 19-22, 2019\* Lake Charles, Louisiana.

Thank You,

Sharon Satcher, JP

A large, stylized handwritten signature in black ink, which appears to read "Sharon Satcher". The signature is written over the printed name "Sharon Satcher, JP".

**Ward Four Fire Protection District  
P.O. Box 613  
Jonesboro, LA 71251**

**1/7/2019**

**Jackson Parish Police Jury  
Attn: Ms. Gina Thomas  
500 East Court Street, Room 301  
Jonesboro, LA 71251**

**Dear Ms. Thomas,**

**During the last meeting of the Ward Four Fire Protection District board of commissioners, the name of Jimmy Tolar of 204 Dortch Circle, Jonesboro, LA, was brought forward as a nominee to fill the vacancy in the board created by Mr. Arthur Harper, whose term will end on December 31, 2019.**

**It is of the request of the Ward 4 FPD, by formal motion, that the body of the Jackson Parish Police Jury consider the appointment of Mr. Tolar to a term as a commissioner of the fire district for a term that will expire on 12/31/2019.**

**It is believed that Mr. Tolar's experience as a previous board member will give some insight as to the leading and decision making of this fire district. This fire district appreciates your consideration of this request and awaits your reply.**

**Sincerely,**

**Heather Holland, Ward 4 Secretary**

Margaret Ford  
P. O. Box 1781  
Hodge, Louisiana 71247

December 28, 2018

Jackson Parish Library Board of Control  
614 S. Polk Ave.  
Jonesboro, Louisiana 71251  
ATTN: Regina Rowe

RE: LETTER OF RESIGNATION

Dear Jonesboro Police Jury,

Please accept this as formal notice of my resignation from the position of Member of the Personnel Committee at Jackson Parish Library Board of Control, effective two (2) weeks from today, making my last day of service January 11, 2019.

After careful consideration, I have made the decision to resign in order to give the necessary medical attention to my health and well-being. Serving the community for Jackson Parish Library Board of Control has been a wonderful experience that has afforded me many valuable opportunities to learn and grow. I am very grateful to have been part of this organization.

I wish you and Jackson Parish Library Board of Control continued growth and success in the future.

Sincerely,

*Margaret Ford*  
Margaret Ford

January 17, 2019

To: Personnel Committee

From: Robin Sessions, Solid Waste Superintendent

Subject: Hiring of Tim Hartness as Operator I

I am recommending Tim Hartness to be hired for the Solid Waste Department as Operator I.

He will be replacing Kirk Halbrook, he transferred back to the Road Department.

Thank you

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## Gina Thomas

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**From:** Dawn Toms <Dawn.Toms@LA.GOV>  
**Sent:** Wednesday, January 23, 2019 10:31 AM  
**To:** Gina Thomas  
**Subject:** RE: Position at JPHU

We are recommending Morgan Roberson and the pay rate to be \$11.00/hour

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**From:** Gina Thomas [gthomas@jppj.org]  
**Sent:** Wednesday, January 23, 2019 9:00 AM  
**To:** Dawn Toms  
**Subject:** RE: Position at JPHU

Send me your recommended hire and their pay rate. If you can get it to me this morning, I can get it included in the Personnel Committee and Special Meeting for tomorrow.

Warm regards,  
Gina

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## Gina M. Thomas

Jackson Parish Police Jury  
Secretary-Treasurer  
500 E. Court Street, Room 301  
Jonesboro, LA 71251  
P (318) 259-2361 ext. 203

*NOTE: Please see that my email address has changed to: gthomas@jppj.org*

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**From:** Dawn Toms <Dawn.Toms@LA.GOV>  
**Sent:** Wednesday, January 23, 2019 8:56 AM  
**To:** Gina Thomas <gthomas@jppj.org>  
**Subject:** Position at JPHU

We have decided who we would like to hire for the Medical Asst. position so what will be the next step for us to take?