

The Jackson Parish Police Jury met in Business Session Monday, May 6, 2019 at 5:15 PM in the Police Jury Meeting Room, Jackson Parish Courthouse, 500 E. Court Street, Room 301, Jonesboro, Louisiana. Members present: Mr. Todd Culpepper, Ms. Amy Magee, Mr. John McCarty, Ms. Niki Cowans, and Ms. Regina Rowe. Absent: Mr. Eddie Langston and Mr. Lynn Treadway. Also present: Mr. Darrell Avery, Assistant District Attorney.

The meeting was called to order by the President, Mr. McCarty. Ms. Magee gave the invocation and Ms. Cowans led in the recitation of the Pledge of Allegiance.

There being no public comments, the President moved to Continued Business.

The Jury reviewed the revised Turnaround Policy and noted the changes about getting a list of turnarounds from the School Board as early as possible to be able to plan the work in the Road Maintenance Schedule. They also noted that the requests would be reviewed by the Parish Engineer to determine if a turnaround would be beneficial to the Parish Road System. Ms. Magee noted that both points had been discussed with the School Board. The President stated that the Turnaround Policy will be presented at the May Regular Meeting.

With the completion of Continued Business, the President moved to New Business.

The President introduced Mr. Calvin Wortham, Public Works Director for the Town of Jonesboro.

The Road Superintendent, Jody Stuckey explained the issues with the location of the waterline behind Plunkett's Heat and Air on Firewood Drive. Mr. Wortham stated that he would inspect the issues and work with the Policy Jury to get it resolved. He stated that the issues on Industrial Drive had also been addressed and resolved.

The Secretary-Treasurer presented the Police Jury with personnel policy items for clarification and the need for a formal written policy.

The Jury agreed with the current process for callout pay calculation and had no changes to the recommended Callout Policy.

The Jury discussed pay for Shift Differential and agreed to process it as a flat \$10 stipend as opposed to the current calculation.

The Jury discussed the calculation of holiday hours towards weekly overtime. They discussed the need for overtime and how holiday hours affect off-schedule work like callouts and community center events. The Jury agreed that holiday hours should count towards the weekly overtime calculation.

The Secretary-Treasurer stated that she would have Callout, Shift Differential, and Holiday Pay presented as policies to be adopted at the May Regular Meeting.

The Jury reviewed the proposals from the Maintenance Department for new microphone equipment at the Community Center and for a carpet shampooer. They agreed with the need for new microphone equipment, but did not want to pursue a carpet shampooer until they had definite plans for the new building. The President stated that the proposal for microphone equipment will be presented at the May Regular Meeting.

The Jury reviewed the proposals for a keypad security for the 4th floor access on the elevator and for a phone system. The Secretary-Treasurer spoke about upcoming regulations on elevators and the upgrades that may be needed in later months. The President stated that the proposal for keypad security will be presented at the May Regular Meeting.

The Jury reviewed the letter from Attorney Doug Stokes regarding the request for Police Jury's 10% interest in the land owned by Pilgrim Rest Baptist Church. Mr. Avery talked about the fair market value and the small interest the Police Jury has in the property. The President stated that the request for the 10% interest will be presented at the May Regular Meeting.

The Secretary-Treasurer presented the issues with reconciling the annual EMPG grant to the OEP Director salary and asked that the Jury assign the determination of the salary to the Jury President based on the annual grant award. The President stated that this item will be presented at the May Regular Meeting.

The Jury reviewed the quote from DSC for an automatic locking door security system for the LSU Ag offices at the Community Center. The Jury asked if the LSU Ag center was going to pay for the system. The Jury stated that if their office would pay for the system, the Jury would authorize having DSC implement it.

The Jury discussed the possibility of having a Jackson Parish Farmer's Market and discuss previous Farmer's Markets being set up at Tony Rome Park. They stated that the Community Center parking lot could possibly be available in the future, but that it was further away from the regular traffic. They discussed possible issues in the parking lot if there are Saturday events scheduled.

The Jury discussed extending hours for the Road Department and possibly hiring temporary or part-time labor in order to perform more work during asphalt season. The Road Superintendent stated that they needed more trucks to haul asphalt materials or to contract a trucking company to haul it back and forth. The Jury expressed their desire to see an increase in asphaltting, cleaning ditches, bush hogging, and drainage. They discussed the issues with acquiring the necessary right-of-way to properly maintain parish roads.

The Jury discussed the upcoming 2019 graduation announcement for the Jackson Independent.

With no other New Business, the President called for Discussion of Other Topics.

Parish Engineer, Paul Riley stated that there would need to be continued handicapped access to the Courthouse during construction of the new handicapped parking lot and mentioned a temporary ramp at the current south entrance, or putting in a temporary ramp at the east entrance. They discussed that it will take an estimated month to a month and a half to complete the project. Mr. Riley stated that he would get bids for the temporary ramp at the south entrance.

The Secretary-Treasurer stated that the Jury had been contacted by a property owner for a possible rental of office space on Polk Street. The Jury stated that they did not want to engage in any rental agreements at this time.

The Secretary-Treasurer presented a quote from DSC to set up a security system with cameras at the Road Barn. The President stated that this quote will be presented at the May Regular Meeting.

The President stated that he was able to acquire a copy of the blue prints for the new building on Industrial Drive that should assist the Jury in their plans for the building.

With no other business or discussion, the President called for adjournment of the meeting. Motion Mr. Culpepper, seconded Ms. Rowe to adjourn. Motion carried.